

MERCANTILE CREDIT BANK LIMITED LOAN APPLICATION REQUIREMENTS

Personal/ Individual loans	Societies/Clubs/Assoc/NGO loans
<ol style="list-style-type: none"> 1. Operating an account with MCBL 2. Bank statement for at least 6 to 8 months 3. 2 passport size photograph 4. Financial card 5. Photocopy of employee ID and/or appointment letter from your employer 6. Tax Identification Number 7. Valid ID or Passport or Driver's license or Voters card 8. Sources of income 	<ol style="list-style-type: none"> 1. Certificate of registration or affiliation 2. Operating account with the bank (MCBL) 3. Constitution or Bye- laws Certified 4. Certified copy of board of directors' resolution 5. Tax Identification Number 6. 1 passport photos for @ signatory 7. Audited financial Statements for two years and management accounts 8. Financial card for the Societies/Clubs/Assoc/NGO and the directors
Limited Liability Company loans	Partnerships/ Sole Proprietorships loans
<ol style="list-style-type: none"> 1. Certificate of incorporation certified 2. Memorandum & Articles of association certified 3. Trading license 4. Certified copy of board of directors' resolution. 5. Company form 7 certified 6. Recent Annual Returns 7. Tax Returns 8. Tax Identification Number 9. Valid ID or passport or Driver's license or voters card of financial card of each signatory/ directors 10. 3 Passport photos for @ signatory 11. Operating account with the bank (MCBL) 12. Audited financial Statements for two years and management accounts/ Recent management accounts 13. Financial card for the company and the directors. 14. Bank statements for at last 6-8 months (if not a customer of MCBL before). 15. Copies of contracts in case source of income to the business is through contracts. 16. Copies of proposed securities 	<ol style="list-style-type: none"> 1. Certificate of registration 2. Operating account with the bank (MCBL) 3. Trading license. 4. Statement of Particulars. 5. Tax Identification Number 6. Valid ID or Passport or Driver's license or Voters card 7. Bank statement for at least 6 to 8 months 8. Partnership deed for partnerships 9. 3 Passport photos for @ signatory(Partnerships)(partner) 10. Audited financial Statements for two years and management accounts(Partnerships) 11. Financial card for each partner 12. Statement of assets and Liabilities each partner
Education institutions	
<ol style="list-style-type: none"> 1. 1 Passport size photos for @ signatory 2. Audited financial Statements for two years and management accounts 3. Financial card for the School and the members under the resolution or directors 4. Financial card 5. Certificate of registration 6. Copies of proposed securities 7. Valuation report for securities 	<ol style="list-style-type: none"> 8. Ministry of education valid operations license or letter from the ministry 9. Registered resolution. 10. Tax Identification Number 11. Valid ID or passport or voter's card or Driving permit or LC ID for @ signatory 12. 3 Passport size photos for @ signatory 13. Letter of authority to borrow/ board resolution

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